

CLARA'S COLLEGE OF COMMERCE  
Yari Road, Versova, Mumbai.

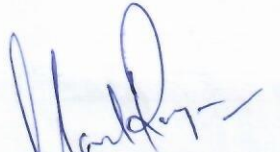
NOTICE

Notice/2018-19

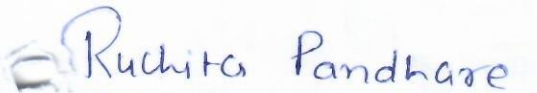

02.08.2018

All the teachers are hereby informed that the IQAC Cell in collaboration with Research Cell is organizing a workshop on "Digital Retrieval" on 4<sup>th</sup> August, 2018 at 10.00 a.m. in the college premises.

All the teachers are requested to remain present on the above mentioned date.

  
(DR. MAMTA RAJANI)  
IQAC Co-ordinator

  
(MRS. BABITA KANOJIA)  
I/c Principal

  
Ruchita Pandhare  
Nikita  
Miral Sharma  
S.M. Sangar Mhatre  
S.S. Chaudhary  
Poonam Lad  
Rakesh K Singh  
Sumeet S. Gonnath  
Faisal  
Shraddha  
  
Nikita  
Sangar  
Chaudhary  
4.8.18  
He

Shahid A ACD  
Aarti Ahuja  
Iisha Vaghare - P  
Anshu

**IQAC Cell in collaboration with Research Cell**  
**is organizing a workshop on "Digital Retrieval" on**  
**4<sup>th</sup> August, 2018 at 10.00 a.m.**

Sr. No.	Name of the Teachers	
1	Mrs. Babita Kanojia	
2	Mr. Surendra Chaudhary	<i>Surendra Chaudhary</i>
3	Mr. Vijaykumar Makwana	<i>Vijaykumar Makwana</i>
4	Dr. Mamta Rajani	
5	Ms. Aarti Ahuja	<i>Aarti Ahuja</i>
6	Mr. Shahid Ansari	<i>Shahid Ansari</i>
7	Mr. Faisal Tanwar	
8	Mr. Amit Bansod	<i>Amit Bansod</i>
9	Mr. Sameer Gandhi	<i>Sameer Gandhi</i>
10	Mrs. Jisha Varghese	<i>Jisha Varghese</i>
11	Mr. Shripad Joshi	<i>Shripad Joshi</i>
12	Ms. Ruchita Pandhare	<i>Ruchita Pandhare</i>
13	Mr. Reetesh Singh	<i>Reetesh Singh</i>
14	Ms. Minal Sharma	<i>Minal Sharma</i>
15	Ms. Reena Dave	
16	Ms. Sangeeta Mhatre	<i>Sangeeta Mhatre</i>
17	Mrs. Vidushi	
18	Mr. Shantilal Shah	
19	Ms. Poonam Lad	<i>Poonam Lad</i>
20	Dr. Seema Petkar	
21	Ms. Nikita Asiwat	<i>Nikita Asiwat</i>
22	Ms. Prabhavati Manjrekar	<i>Prabhavati Manjrekar</i>



**CLARA'S COLLEGE OF COMMERCE**

**REPORT A.Y. 2018-19**

**Report on Digital Retrieval**

**Date: 10<sup>th</sup> August 2018**

An IQAC workshop on "Digital Retrieval" was organized at Clara's College of Commerce on 4<sup>th</sup> August 2018 at 10.00 am in the Computer Lab. All heads of the departments along with their respective faculty members were present to attend the workshop.

One of the most challenging dimensions of digital learning resources is simply the method of identifying, filing and accessing the digital file. An area of emerging interest in the storage and retrieval aspect of digital file management is 'tagging' the file with the appropriate keywords, labels and descriptions, referred to as 'meta tags', in order to quickly locate the file when needed.

The workshop was conducted by Dr. Santosh Hulagabali to understand the digital tools that one need to have access that would enable to quickly gather content and what methods does one have to assign information to these learning resources. The session was very interactive and helpful for the faculty members.

Prepared by,

Vidushi



Mrs Babita Kanujia

(I/C Principal)

