CLARA'S COLLEGE OF COMMERCE
Yari Road, Versova, Mumbai.

NOTICE

Notice/2018-19 **02.08.2018**

All the teachers are hereby informed that the IQAC Cell in collaboration with Research Cell is organizing a workshop on **"Digital Retrieval"** on 4th August, 2018 at 10.00 a.m. in the college premises.

All the teachers are requested to remain present on the above mentioned date.

(DR. MAMTA RAJANI)
IQAC Co-ordinator

(MRS. BABITA KANOJIA)
I/C Principal

Ruchita Pandhare
Nikita
Minal Sharma
S.M. Sangeeta Mhatre
S.T. Chaudhary
Poonam Lad
Ratesh R Singh
Sameer S. Gandhi
Faisal
Shripad

Shahid A
Aarti Ahuja
Jisha Varghese

IQAC Cell in collaboration with Research Cell

is organizing a workshop on "Digital Retrieval" on

4th August, 2018 at 10.00 a.m.

Sr. No.	Name of the Teachers	
1	Mrs. Babita Kanojia	
2	Mr. Surendra Chaudhary	
3	Mr. Vijaykumar Makwana	
4	Dr. Mamta Rajani	
5	Ms. Aarti Ahuja	
6	Mr. Shahid Ansari	
7	Mr. Faisal Tanwar	
8	Mr. Amit Bansod	
9	Mr. Sameer Gandhi	
10	Mrs. Jisha Varghese	
11	Mr. Shripad Joshi	
12	Ms. Ruchita Pandhare	
13	Mr. Reetesh Singh	
14	Ms. Minal Sharma	
15	Ms. Reena Dave	
16	Ms. Sangeeta Mhatre	
17	Mrs. Vidushi	
18	Mr. Shantilal Shah	
19	Ms. Poonam Lad	
20	Dr. Seema Petkar	
21	Ms. Nikita Asiwal	
22	Ms. Prabhavati Manjrekar	

CLARA'S COLLEGE OF COMMERCE

REPORT A.Y. 2018-19

Report on Digital Retrieval

Date: 10th August 2018

An IQAC workshop on "Digital Retrieval" was organized at Clara's College of Commerce on 4th August 2018 at 10.00 am in the Computer Lab. All heads of the departments along with their respective faculty members were present to attend the workshop.

One of the most challenging dimensions of digital learning resources is simply the method of identifying, filing and accessing the digital file. An area of emerging interest in the storage and retrieval aspect of digital file management is 'tagging' the file with the appropriate keywords, labels and descriptions, referred to as 'meta tags', in order to quickly locate the file when needed.

The workshop was conducted by Dr. Santosh Hulagabali to understand the digital tools that one need to have access that would enable to quickly gather content and what methods does one have to assign information to these learning resources. The session was very interactive and helpful for the faculty members.

Prepared by,

Vidushi

Mrs Babita Kanujia

(I/C Principal)